### Reviewing TOK Progress For TOK Coordinators via Year Groups > Theory of Knowledge

As a TOK Coordinator, you can review the status of all students via Year Groups > Select a Year Group > **Theory of Knowledge.** Here you will find the TOK roster.

IB DP Class of 2019 (DP 2)			
Overview Plans CAS Extended Essay Theory of Kn	owiedge Messages Calendar Files Members		
Theory of Knowledge The students below are grouped by TOK teacher. Q Quick Search			⊕ Prescribed Titles →      ¥ Filter     ↓
Your Students	Title	Word count	Status
🔁 🍘 Bowen, James	"When the only tool you have is a hammer, all problems begin to resemble nails" (Abraham Maslow). How might this apply to ways of knowing, as tools, in the pursuit of knowledge?	1300	Needs Approval
𝕎 ∰ Epelbaum, Chloe	"Knowledge is nothing more than the systematic organisation of facts." Discuss this statement in relation to two areas of knowledge.	1300	Approved
🔁 🏮 Patel, Veema	"A skeptic is one who is willing to question any knowledge claim, asking for clarity in definition, consistency in logic and adequacy of evidence" (adapted from Paul Kurtz, 1994). Evaluate this approach in two areas of knowledge.	1500	Approved
Risa Aoki	Title	Word count	Status
D 🔘 Boyd, Kristin	"The historian's task is to understand the past; the human scientist, by contrast, is looking to change the future." To what extent is this true in these areas of knowledge?	1	Needs Approval
🟆 💮 Casas, Ivan	Ethical judgements limit the methods available in the production of knowledge in both the arts and the natural sciences. Discuss.	1400	Approved
D 🚯 Howard, Jessica	"That which is accepted as knowledge today is sometimes discarded tomorrow." Consider knowledge issues raised by this statement in two areas of knowledge.	1500	Approved
Steven Feynman	Title	Word count	Status
💭 🌑 Carter, Marion	"Knowledge is nothing more than the systematic organisation of facts." Discuss this statement in relation to two areas of knowledge.	1300	Approved
Da 🌑 Liu, Betty	"Knowledge is nothing more than the systematic organisation of facts." Discuss this statement in relation to two areas of knowledge.	1200	Approved
🟆 🎒 McGreggor, lan	"Knowledge is nothing more than the systematic organisation of facts." Discuss this statement in relation to two areas of knowledge.	1300	Approved
Cherry Lane	Title	Word count	Status
💭 🥼 Sinoette, Wilma	"A skeptic is one who is willing to question any knowledge claim, asking for clarity in definition, consistency in logic and adequacy of evidence" (adapted from Paul Kurtz, 1994). Evaluate this approach in two areas of knowledge.	1000	Needs Approval

The default **Prescribed Title** view displays a list of the students assigned by Advisor with their Title, Word Count, Status. You can also sort by Deadline, Alphabetically or Interactions.

IB DP Class of 2019 (DP 2)											Add a New Deadline
Overview Plans CAS Extended Essay	Theory of Knowledge	Messages	Calendar	Files	Members						Cock All Worksheets
Theory of Knowledge The students below are grouped by TOK teacher. Q Quick Search								Dea	@ Deadlines	▼ Filter	Reset All Progress Indicators      PLANNING AND PROGRESS FORMS      Bulk Generate PPF as ZIP      PRESENTATION PLANNING DOCUMENTS
Your students			Jun 2	3 🕧	Jul 01 🕖	Oct 07 ()	Dec 08 🕖	Mar 06 🕖	May 11 🕖	Sep 10 🕐	Bulk Generate PPD as ZIP
🗈 🚭 Bowen, James											NEW CHANGES
🖓 🕼 Epelbaum, Chloe						٥					student has submitted their topic, posted a message or uploaded a new document.
р 🤱 Patel, Veema											The indicator will remain until you review the student.
Risa Aoki			Jun 2	3 🕖	Jul 01 🕧	Oct 07 🕐	Dec 08 🕖	Mar 06 🕖	May 11 🕕	Sep 10 🕖	PROGRESS
🔁 🌘 Boyd, Kristin											A Sindicator will appear when students have completed a Deadline and all related To Doe
🏆 🌍 Casas, Ivan											
🔁 🚯 Howard, Jessica											
Steven Feynman			Jun 2	3 🕜	Jul 01 🕐	Oct 07 🕧	Dec 08 🕖	Mar 06 🕕	May 11 🕕	Sep 10 🕖	
🗇 🚯 Carter, Marion											
Pa 🌑 Liu, Betty						0	0				
🟆 🥮 McGreggor, lan							0				

To view progress against a specific deadline, you can switch to the **Deadlines** option in the dropdown menu. This will allow you to see where each of your students stand relative to the global deadlines that have been set (e.g. submitting an outline, meeting with Advisor, etc.).

A check mark indicator will appear when students have completed a Deadline and all related To Dos.

#### For TOK Teachers via Reviews & Progress > Projects, EE & TOK tab

G Quick Add	Theory of Knowledge		Export to PDF
GENERAL			NEW CHANGES
② Dashboard	Projects Extended Essay Theory of Knowledge Language Portfolio	Reflective Project Research Project for IGCSE Research Project for A-Levels Project Based Le	arning for Elementary
👩 Homeroom	Project Based Learning for BTEC Project Based Learning for AP		student has submitted their topic, posted a message or uploaded a new document.
📈 Reviews & Progress 🛛 🗸 🗸	IB DP Class of 2019 (DP 2)		<ul> <li>The indicator will remain until you review the student</li> </ul>
CAS, SA & SL	Your Students	Title	Status
Projects, EE & TOK			
Portfolio	V 🕼 Epelbaum, Chloe	"Knowledge is nothing more than the systematic organisation of facts." Discuss this statement in relation to two areas of knowledge.	Approved
D Curriculum	🔁 🌚 Bowen, James	"When the only tool you have is a hammer, all problems begin to resemble nails" (Abraham Maslow). How might this apply to ways of knowing, as tools, in the pursuit of knowledge?	Needs Approval
ACADEMICS	🄁 🤮 Patel, Veema	"A skeptic is one who is willing to question any knowledge claim, asking for clarity in definition, consistency in logic and adequacy of evidence" (adapted from Paul Kurtz, 1994). Evaluate this approach in two areas of knowledge.	Approved

Teachers and Advisors can access TOK for students assigned to them directly via the **Projects, EE & TOK** tab of the Reviews and Progress section.

Select the appropriate **Theory of Knowledge** at the top of the page and click the **Year Group title** to expand the Project roster for the assigned students.

Clicking the student name will take you directly to the student's TOK Worksheet. **Export to PDF** a summary of students statuses.

#### **Exporting TOK Checklist to Excel**

#### Via Year Groups > Theory of Knowledge > Export to Excel

IB DP Class of 2019 (DP 2)										Add a New Deadline
Overview	Plans	CAS	Extended Essay	Theory of Knowledge	Messages	Calendar	Files	Members		Export to Excel
										A Lock All Worksheets
Theory of	Theory of Knowledge Titles - Tilter								C Reset All Progress Indicators	
The students	The students below are grouped by TOK teacher.									PLANNING AND PROGRESS FORMS
Q Quick Sea	rch									Bulk Generate PPF as ZIP

By clicking **Export to Excel**, you can obtain TOK-related information in an Excel worksheet, including the:

- Student ID
- Progress
- Status
- Last Name
- First Name
- TOK Teacher
- Prescribed Title
- Presentation Title
- Knowledge Question
- Real Life Situation
- TOK Presentation Members

The exported Excel file will look similar to the sample below:

### Managing the TOK Presentation Via Theory of Knowledge > Select the student > Presentation



In the **Theory of Knowledge** tab, choose the student in question. Click the **Presentation** tab, which will take you to the Presentation page. On this page, you

should see the group members, the presentation question, the presentation documents used and presentation planning responses.

### Marking the TOK Presentation

0 9 8 7 6 5 4 3 2 1 0   se note that participants in a group presentation must be given the same marks. If individuals are awarded different marks, an average will appear or Cata Bailey s) the presenter(s) succeed in showing how ToK concepts can have practical application? Iso Level 4 Level 3 Level 2 Level 1 0 9 8 7 6 5 4 3 2 1 0 9 8 7 6 5 4 3 2 1 0 9 8 7 6 5 4 3 2 1 0 9 8 7 6 5 4 3 2 1 0 9 8 7 6 5 4 3 2 1 0 9 8 7 6 5 4 3 2 1 0 0 9 8 7 6 5 4 3 2 1 0 0 8 7 6 5 4 3 2 1 0 2 3 1 3 1 3 1 3 1 <p< th=""><th></th><th>Level 4 ()</th><th>Level 3 🕧</th><th>Level 2 🕡</th><th>Level 1 🕡</th><th>0</th></p<>		Level 4 ()	Level 3 🕧	Level 2 🕡	Level 1 🕡	0
se note that participants in a group presentation must be given the same marks. If individuals are awarded different marks, an average will appear PPD, hment sonderful Presentation. Ta Balley s) the presenter(s) succeed in showing how ToK concepts can have practical application? IS <u>Level 4</u> <u>Level 3</u> <u>Level 2</u> <u>Level 1</u> <u>0</u> 0 9 8 7 6 5 4 3 2 1 0 0 se note that participants in a group presentation must be given the same marks. If individuals are awarded different marks, an average will appear PDD. Hent Hent Hent Hent Hent Hent Hent Hent	) 10 💿 9	8 7	6 0 5	○ 4 ○ 3	02 01	0 (
nment         onderful Presentation.         Save Changes         a Bailey         s) the presenter(s) succeed in showing how ToK concepts can have practical application?         I5        Level 4        Level 3        Level 2        Level 1        0         0       9       8       7       6       5       4       3       2       1       0         se note that participants in a group presentation must be given the same marks. If individuals are awarded different marks, an average will appear up.	lease note that particip ne PPD.	ants in a group presentati	on must be given the same r	marks. If individuals are awa	rded different marks, an ave	erage will appear
anderful Presentation.	omment					
Save Changes or Canality Save Changes or Canality Succeed in showing how ToK concepts can have practical application?         15 O       Level 4 O       Level 3 O       Level 2 O       Level 1 O       O         0       9       8       7       6       5       4       3       2       1       0         se note that participants in a group presentation must be given the same marks. If individuals are awarded different marks, an average will appear upD.         Imment	Wonderful Presentatio	on.				
Save Changes or Ca         ha Bailey         s) the presenter(s) succeed in showing how ToK concepts can have practical application?         15        Level 4        Level 3        Level 2        Level 1            0       9       8       7       6       5       4       3       2       1       0         se note that participants in a group presentation must be given the same marks. If individuals are awarded different marks, an average will appear upD.         Imment						
as Balley         s) the presenter(s) succeed in showing how ToK concepts can have practical application?         15        Level 4          0       9       8       7       6       5       4       3       2       1       0         se note that participants in a group presentation must be given the same marks. If individuals are awarded different marks, an average will appear upD.       Imment						
Save Changes or C4         Save Changes or C4         a Bailey         s) the presenter(s) succeed in showing how ToK concepts can have practical application?         15 0       Level 4 0       Level 3 0       Level 2 0       Level 1 0       0         0       9       8       7       6       5       4       3       2       1       0         se note that participants in a group presentation must be given the same marks. If individuals are awarded different marks, an average will appear upp.         Imment						
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a Bailey         Less the presenter(s) succeed in showing how ToK concepts can have practical application?         15 •       Level 4 •       Level 3 •       Level 2 •       Level 1 •       •         0 •       9       8       7       6       5       4       3       2       1       0         se note that participants in a group presentation must be given the same marks. If individuals are awarded different marks, an average will appear upp.       .						changes of the
It's) the presenter(s) succeed in showing how ToK concepts can have practical application?          15 ·       Level 4 ·       Level 3 ·       Level 2 ·       Level 1 ·       ·         0 ·       9 ·       8 ·       7 ·       6 ·       5 ·       4 ·       3 ·       2 ·       1 ·       0         senter that participants in a group presentation must be given the same marks. If individuals are awarded different marks, an average will appear upper the same marks. If individuals are awarded different marks, an average will appear upper the same marks. If individuals are awarded different marks, an average will appear upper the same marks. If individuals are awarded different marks, an average will appear upper the same marks. If individuals are awarded different marks, an average will appear upper the same marks. If individuals are awarded different marks, an average will appear uppear u	enna Bailey					
IS O       Level 4 O       Level 3 O       Level 2 O       Level 1 O       O         0       9       8       7       6       5       4       3       2       1       0         se note that participants in a group presentation must be given the same marks. If individuals are awarded different marks, an average will appear apple.	o(es) the presenter(s)	succeed in showing how To	K concepts can have practic	al application?		
0       9       8       7       6       5       4       3       2       1       0         se note that participants in a group presentation must be given the same marks. If individuals are awarded different marks, an average will appear ppp, and the same marks of the	evel 5 🕧	Level 4 🕖	Level 3 🕖	Level 2 🕖	Level 1 🕖	0
se note that participants in a group presentation must be given the same marks. If individuals are awarded different marks, an average will appear PD, Iment	10 🔵 9	8 7	6 5	O 4 O 3	02 01	0 (
se note that participants in a group presentation must be given the same marks. If individuals are awarded different marks, an average will appear PPD. Iment						
Iment	ease note that particip	oants in a group presentati	on must be given the same r	marks. If individuals are awa	rded different marks, an ave	erage will appear
linent	IN PPID					
	e PPD.					
eat work!	e PPD. omment					
	Please note that particip	ants in a group presentati	on must be given the same r	marks. If individuals are awa	rded different marks, an ave	erage
eat work!	he PPD.					

By scrolling down the page, you will find marking forms for the selected student, with pre-set IB criteria to mark them on:

Once you have finished marking each member and adding your comments, click on the **Save Changes** button.

itation link:			
No Citations Casybio MLVAPA Harvard Reference			
Track activity hours for this group	Show hours chart		
AS total hours	Show CAS Aims and Goals		
150 🔅	Optional Question		
Activity description title			
Description and Goals			
These reflection questions will be visible to students under their CAS Question Question	Outcome		Delete?
These reflection questions will be visible to students under their CAS Question What are your goals? What do you hope to get out of this activity?	ons tab. Outcome All	\$	Delete?
These reflection questions will be visible to students under their CAS Question  What are your goals? What do you hope to get out of this activity?  What did you learn about yourself and others through this activity/pr	Outcome All All All	0	Delete?
Arb Question     Arb Question     Arb Question     What are your goals? What do you hope to get out of this activity?     What did you learn about yourself and others through this activity/pr     How did you manage to balance your time with your school work and	Outcome All All All All All	0	Delete?
These reflection questions These reflection questions will be visible to students under their CAS Question The What are your goals? What do you hope to get out of this activity? The What did you learn about yourself and others through this activity/pr The How did you manage to balance your time with your school work and The What was the greatest challenge that you faced?	Outcome All All All All All All All All		Delete?
These reflection questions These reflection questions will be visible to students under their CAS Question The What are your goals? What do you hope to get out of this activity? The What did you learn about yourself and others through this activity/pr The What did you manage to balance your time with your school work and The What was the greatest challenge that you faced? The What was your biggest achievement from this activity?	Outcome All All All All All All All All All Al		Delete?

### **Sharing TOK Presentation Marks with Students**

By default, presentation marks are hidden from students.

These can be shared with students via the Year Group **Overview** tab > **Edit Group Settings**, tick "**Show TOK Presentation marks to students**" and click **Save Changes**. **Generating the TOK PPD** 

- Tok Presentation	Edit ToK Presentation MEMBERS
Worksheet Journal Presentation Planning and Progress Form	Chloe Epelbaum
Art or Farce? Duration: 14 minutes	mb.test.student@gmail.com
To what extent can we define Art?	lessica Howard
Presentation Documents	jessica.howard@eduvo.com
Chipe_Jessica_Presentation_Outline.pdf Uploaded Oct 6, 2016 at 11:15 PM @	NEXT STEPS
Presentation_Outline_ToK.pdf Uploaded Oct 7, 2016 at 1:97 AM	enerate the presentation planning and marking document:
Add Document	⊙ ToK PPD
Presentation Planning	PRESENTATION MARKS
The PDF form provides limited space, so we recommend having your teacher checking the export to ensure your complete response is shown.	Presenters Teache
Describe your real-life situation:	9.0
Tracey Emin's 'My Bed' was first exhibited in 1999 in the Tate Gallery and was shortlisted for the Turner Prize. The bed was unmade and littered with various objects including condoms and a pair of slipports.	Total 9.0
remona onlocra menanili comonina ana o fani, or subficiar	

After you finish marking the students, you can click the **TOK PPD** button to automatically generate the TOK Presentation and Planning Document.

# Collecting TOK Final Copies

#### Via the Theory of Knowledge or Calendar Tab

Via either **Year Group >Theory of Knowledge** or **Calendar** tab, click on the **Add a New Deadline** button.

IB DP C	IB DP Class of 2019 (DP 2)								
Overview	Plans	CAS	Extended Essay	Theory of Knowledge	Messages	Calendar	Files	Members	
APR Fi 20	nal Paper 9:00 AM	r Due							
To-Dos									
🗎 🖊 U	oload your fil	le Everyon							
• Add Item		- oup of the							
Dropbox F No student	Files s out of 10 h	ave subm	itted files.						
Status	Name				Files			Turnitin Similarity Index	Download
WAITING	Bowen, Jan	nes		۲					
WAITING	Boyd, Kristi	n		۲					
WAITING	Carter, Mar	ion		۲					

When an administrator creates an TOK deadline, they can check **Enable Dropbox** to allow students to submit final copies through ManageBac.

IB DP Cla	iss of 2	2019 (	DP 2)							
Overview	Plans	CAS	Extended Essay	Theory of Knowledge	Messages	Calendar	Files	Members		
← Add	Deadlir	ne								
Final Paper	Due									
Link To Extended ToK Essay	Essay				0	r select a cat	egory			\$
Notes										
¶В	-1	÷	<u>U</u> 📰 🖪	ල ය 🎫 ප	₩ 2					
Enable Dro Due date	opbox			Enable Turniti						
April 20, 20	21	Ê	🗒 09 AM 🗘 :	00 🗘						

Once students have uploaded their TOKs, you will see their submitted files(s) below. Students who submit their TOKs after the deadline date has passed will have their records marked as Late. Submissions can be updated at any point up to the final deadline.

IB DP C	IB DP Class of 2019 (DP 2)								
Overview	Plans	CAS	Extended Essay	Theory of Knowledge	Messages	Calendar	Files	Members	
APR F 20	inal Paper ) 9:00 AM	Due							
To-Dos			_						
≡∠u ≘∠m									
🕀 Add Iten	n								
Dropbox I	Files								
No student	s out of 10 h	ave subm	itted files.						
Status	Name				Files			Turnitin Similarity Index	Download
WAITING	Bowen, Jam	nes		۲					
WAITING	Boyd, Kristi	n		$\oplus$					

To have the Deadline appear on the student TOK worksheets, be sure to click **Add Item** to have a To-do checklist appear after initially adding the Deadline.

As a Coordinator, you'll be able to track the overall status of TOK submissions by clicking on the deadline.



You can also find the Theory of Knowledge deadlines on the **Calendar** tab of the relevant IB Group.



# **TOK Planning & Progress**

#### **Completing the Planning & Progress Form**

To access the Planning and Progress tab, navigate to a student's **TOK Worksheet** and click on the **Planning and Progress Form**.



Here you can find the interaction fields, which students have access to from their interface. The students can enter their interaction candidate comments and date.

Note that the Interactions text boxes will lock for students 5 minutes after saving. Admins or Supervisors can unlock the text box for students by ticking/unticking **Lock reflection > Save Changes.** 

←   Chloe Epelbaum's Reflections on planning and progress	NEXT STEPS After completing your Form, you can			
Worksheet Journal Presentation Planning and Progress Form	generate the PDF export:			
Candidate's comments 🕥	Export to PDF			
First Interaction:	TOK ESSAY STATUS			
My prescribed title for ToK will be to discuss the statement in relation to two areas of knowledge "Knowledge is nothing more than the systematic organization of facts."				
	Completed			
October 3, 2016	HOW IS CHLOE EPELBAUM'S PROGRESS?			
Second interaction:	STUDENT INFO			
I am currently getting my final materials ready for my presentation. I will continue to work on the overall structure of my presentation. I understand that the key is to make Real life situations flow with Knowledge.	mb.test.student@gmail.com			
A Date	TEACHER INFO			
October 10, 2016	m: +852 9201 8021 sharon@eduvo.com			
Third Issue at las	LINKS			
Inside interaction:	EasyBib MLA/APA			
her presentation to family members, and be open to feedback.				
Date				
November 7, 2016 Lock reflection				
Save Changes or Cancel				

#### **Enabling Character & Word Counter**

Admins can guide student interactions by enabling a character and word counter, which ensures their entries fit within the official IB forms. **Navigate to Overview > Edit Year Group Settings >** tick **Enable Character & Word Counter for Progress Forms, Save Changes.** 

IB DP Class of 2019 (DP 2)	
Overview Plans CAS Extended Essay Theory of Knowledge Messages Cale	ndar Files Members
Edit Year Group Settings (IB Diploma: DP 2)	
Grade *	
IB Diploma: DP 2	0
Name*	
IB DP Class of 2019	
e.g. IB Diploma Class of 2018	
Description	
Announcement Bulletin	
Logo	
Choose File No file chosen	
Select a GIF, JPG or PNG file for your group image.	
Key worksheet options	
🛃 Diploma Plan	✓ Theory of Knowledge
✓ Extended Essay	Show ToK presentation marks to students
Enable character and word counter for Planning and Progress Form	
Citation link:	
O No Citations O EasyBib MLA/APA O Harvard Reference	
EE Assessment:	
O Numerical grade C Letter grade Both	

The characters or words permitted in the field will display for both Students & Teachers. Note: The counter is configured for English characters and words specifically.

As the PDF form provides limited space, it is still advised for the TOK or DP coordinator to review before final IB submission.

Reflections on Planning and Progress	TOK ESSAY STATUS
Worksheet Journal Presentation Reflections on Planning and Progress	
A character of effective collection of the statement of the	♀ Excellent
A submitted relection will not automatically arter 5 minutes.	TEACHER INFO
Comments	Sharon Arese
The PDF form provides limited space, so we recommend having your teacher check the export to ensure your complete response is shown.	sharon@eduvo.com
rirst interaction: My prescribed title for ToK will be to discuss the statement in relation to two areas of knowledge "Knowledge is nothing more than the systematic organization of facts."	
The recommended length of this field is 689 characters. 520 available.	
Date DP Year October 3, 2016	
Second interaction: I am currently getting my final materials ready for my presentation. I will continue to work on the overall structure of my presentation. I understand that the key is to make Real life situations flow with	
Knowledge.	
The recommended length of this field is 689 characters. 472 available.	
Date DP Year       October 10, 2016     Image: Constraint of the second s	
Third interaction:	
I believe my presentation is coming along very well. I have now been able to re-structure my slides and make note cards. Advised her to practice giving her presentation to family members, and be open to feedback.	
The recommended length of this field is 689 characters. 477 available.	
Date DP Year November 7, 2016	
Save Changes or Cancel	

#### **Tracking Interactions**

Via the TOK Roster, select **Interactions** from the dropdown. Here you can view all students progress on submitting their first, second and third interaction, as well as if the TOK Teacher has entered their teacher comment. A green check mark will appear for those that are entered.

IB DP Class of 2019 (DP 2)								
Overview Plans CAS Extended Essay	Theory of Knowledge	Messages	Calendar	Files Members				
Theory of Knowledge	Theory of Knowledge					ns 👻 🍸 Filter		
The students below are grouped by TOK teacher.								
Q Quick Search								
Your students				First Interaction	Second Interaction	Third Interaction	Teacher Comment	
🔁 🍘 Bowen, James								
🏆 🕼 Epelbaum, Chloe				0	0	0	0	
р 🤱 Patel, Veema								
Risa Aoki				First Interaction	Second Interaction	Third Interaction	Teacher Comment	
🕞 🍈 Boyd, Kristin								
🏆 🍘 Casas, Ivan								
🔁 🚯 Howard, Jessica								
Steven Feynman				First Interaction	Second Interaction	Third Interaction	Teacher Comment	
💭 🌑 Carter, Marion				0	٥	٥	0	
🔁 🍏 Liu, Betty				0	0	0	0	
🏆 🧼 McGreggor, lan				0	٥	٥	0	

#### **Generating the TOK PPF**

Once completed, click **Export to PPF** to generate the **Planning and Progress Form.** This generates a writable PDF form, which can be further edited after downloading to your desktop. When you are ready, you can submit the final PDF through ManageBac's integration with the <u>IB eCoursework submission platform</u>.

IB DP Class of 2019 (DP 2) Overview Plans CAS Extended Essay Theory of Knowledge Messages Calendar Files Members	NEXT STEPS After completing your Form, you can generate the PPF export:
←   Chloe Epelbaum	TOK ESSAY STATUS
Worksheet         Journal         Presentation         Planning and Progress Form	Approved
Candidate's comments ① First interaction:	O Completed  HOW IS CHLOE EPELBAUM'S PROGRESS?
My prescribed title for ToK will be to discuss the statement in relation to two areas of knowledge "Knowledge is nothing more than the systematic organization of facts."	
The recommended length of this field is 689 characters. <b>520 available.</b>	STUDENT INFO
Date DP Year Lock reflection	chloe@eduvo.com
Second interaction:	Sharon Arese
I am currently getting my final materials ready for my presentation. I will continue to work on the overall structure of my presentation. I understand that the key is to make Real life situations flow with Knowledge.	m: +852 9201 8021 sharon@eduvo.com
The recommended length of this field is 689 characters. 472 available.	EasyBib MLA/APA
Date DP Year October 10, 2016	
Third interaction:	
I believe my presentation is coming along very well. I have now been able to re-structure my slides and make note cards. Advised her to practice giving her presentation to family members, and be open to feedback.	
The recommended length of this field is 689 characters. 477 available.	
Date     DP Year       November 7, 2016     Image: Constraint of the second se	
Teacher's comments ①	
I enjoyed watching Chloe's presentation quite well. As a public speaker, she still has a lot of room for growth. However, her ability to combine both knowledge and real life situations is uncanny.	
The recommended length of this field is 1144 characters. 947 available.	
Save Changes or Cancel	

## Preparing for IB Submission

**Exporting Students' TOK Planning and Progress Form (PPF) and Presentation Planning Documents (PPD) in bulk** 



To export the TOK PPF and PPD forms of all the students at once, please navigate back to the TOK Student Roster (Year Group > Theory of Knowledge tab), and you'll find 2 buttons on the right navigation panel:

- 1. Bulk Generate PPF as ZIP
- 2. Bulk Generate PPD as ZIP

By clicking on the buttons, the system will begin exporting the PPD and PPF files of each student in the year group and will automatically compile them into a zip file. You can then click on the zip file to download the PPFs and PPDs.

#### **Generate forms via the Student Portfolio**

Upon the time of submission to eCoursework, forms can also be generated for a student directly. Navigate to **Portfolio** > select the grade level and student, and click on the **eCoursework** folder.



All official IB forms from project worksheets or classes will populate here. You can generate or regenerate them via the **Generate IB Forms** button. Drag and drop from this tab into IB eCoursework. Read more via <u>Uploading to IB eCoursework from</u> <u>ManageBac</u>